



Prevention Opportunities Fund

Briefing Note

Version 1.2

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1.4	TMBC legal	Comments	01.07.08

Prevention Opportunities Fund

1.0 Introduction

Tameside MBC and Tameside and Glossop PCT have identified non-recurrent funding to support the delivery of the Children and Young People's Strategic Partnership (C&YPSP) Prevention Strategy to be invested by 31 March 2009. The PCT will also offer grants within Glossopdale.

This funding will be used to provide grants for innovative and creative projects and activities that will support the Prevention Strategy and robust performance monitoring will enable learning for future developments in the borough.

It is recommended that the following process is employed to distribute grants to providers.

2.0 Grant Process

This process is intended to:

- ✓ Encourage creative and innovative ideas
- ✓ Engage with a range of providers
- ✓ Emphasise the importance and focus on outcome based activities
- ✓ Advance awareness and understanding of how to set outcomes, aims and objectives
- ✓ Demonstrate the importance and necessity of grounding services in an established evidence base
- ✓ Invigorate and empower all staff within services/providers to come forward with ideas that support Partnership priorities
- ✓ Promote Children, Young People's involvement in planning services
- ✓ Support the management of services for Children and Young People

To ensure that the process is equitable, there will be two rounds of applications. This will allow the Children and Young People's Strategic Partnership to engage with as many providers as possible, and will ensure that schools are not excluded from the process, the first round of which will take place largely over the school summer holidays. The dates set out below are for round one, round two will be agreed at a later date.

- i. Application forms will be distributed via the Children and Young People's Strategic partnership who will cascade information to providers.

*Completion date: Applications circulated by 27th June
Applications returned by 16th July*

- ii. Application forms short listed by the Joint Commissioning Executive (JCE) panel, using a scoring matrix for consistency of approach. Senior managers in partnership organisations will be asked for advice to ensure that there is no duplication with existing services and practitioner experts consulted where appropriate.

Completion date: Short listed candidates informed by 25th July

- iii. Candidates present the proposal to the JCE panel, including representation from young people, in the final stage of the assessment.

Completion date: Presentations held on 5th August

- iv. Commissioning leads to work with successful applicants to finalise service offer and agree performance monitoring arrangements.

Completion date: August/ September

- v. Projects go live and begin delivering services

Completion date: August onwards

- vi. Projects end and outcomes are reviewed with the Children's and Young People's Strategic Partnership.

Completion date: Projects must conclude by 31st March 2009

3.0 Risks and Constraints

3.1 Governance

The funding process must adhere with sound financial and commissioning procedures.

Mitigating actions: Finance will be involved throughout the grant process to ensure that it is compliant with financial regulations. The process will be observed where possible, for example existing services will be considered when reviewing applications to ensure that funding is allocated according to need. The planning and performance directorate will be employed to support the setting up of Service Level Agreements with successful applicants.

3.2 Project term

Providers must be able to clear that the Partnership will only be funding short term projects, and that no additional funding will be available after the 31st March 2009.

Mitigating actions: The JCE panel will expect providers to demonstrate that they understand this and that no additional funding will be required.

4.0 Recommended Next Steps

The following actions are recommended:

Action to be taken	Milestones	Date	Resource implications	Lead responsibility
Briefing paper to be circulated to JCE		1 July 2008		RL
Arrange short-listing and panel events with JCE and young people		1 July 2008		RL
Grant outline to be		1 July		RL

circulated to Children and Young People Strategic Partnership to cascade		2008		
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Appendices attached:

Application form and supporting guidance
Scoring Matrix